Hybrid Meeting of the Intelligent Transportation Systems Committee
Thursday, January 14, 2021, 1:30 p.m.

Please join my meeting from your computer, tablet or smartphone.
https://attendee.gotowebinar.com/register/6800253330085901838

You can also dial in using your phone listen only: 1-914-614-3221
Access Code: 383-669-306

Please mute yourself after joining the conference call to minimize background noise.

The County Center and Plan Hillsborough offices are closed to the public in response to the COVID-19 pandemic. Members of the public may access this meeting and participate via the GoToMeeting link above, or by phoning in and visiting the Plan Hillsborough website for the agenda packet and presentation slides. Please mute yourself upon joining the meeting. For technical support during the meeting, please contact Planning Support Services at (813) 273-3774 and dialing Option 7.

I. Call to Order
II. Public Comment - 3 minutes per speaker, please
III. Review & Approval of Minutes
   A. October 8, 2020 Meeting Minutes
IV. Action Items
   A. Review of Attendance & Declaration of Vacant Seats
   B. Election of Officers
   C. 2021 Safety Performance Targets
V. Status Reports
   A. City of Tampa Vision Zero Speed Reduction Program
      (Cal Hardy & Karla Price, City of Tampa)
   B. TBARTA Vertiport Project
      (Brian Pessaro, TBARTA)
   C. City of Tampa Mobility as a Service (MaaS) Pilot Project
      (Brandon Campbell, City of Tampa)
VI. Old Business & New Business
   A. Next Meeting, April 8, 2021

VII. Adjournment

VIII. Addendum
   A. Federal Certification Review Public Comment Period
   B. Non-Discrimination Plan Survey
   C. TD Tampa Bay
   D. Tentative Work Program Public Hearing Flyer

The full agenda packet is available on the MPO’s website, www.planhillsborough.org, or by calling (813) 272-5940.

The MPO does not discriminate in any of its programs or services. Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Learn more about our commitment to non-discrimination.

Persons needing interpreter services or accommodations for a disability in order to participate in this meeting, free of charge, are encouraged to contact Joshua Barber, (813) 273-3774, ext. 313 or barberj@plancom.org, three business days in advance of the meeting. If you are only able to speak Spanish, please call the Spanish helpline at (813) 273-3774, ext. 211.

Se recomienda a las personas que necesiten servicios de interpretación o adaptaciones por una discapacidad para participar en esta reunión, o ayuda para leer o interpretar los temas de esta agenda, sin costo alguno, que se pongan en contacto con Joshua Barber, (813) 273-3774, ext. 313 o barberj@plancom.org, tres días hábiles antes de la reunión. Si sólo habla español, por favor llame a la línea de ayuda en español al (813) 273-3774, ext. 211.

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If a person decides to appeal any decision made by the board, he or she will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.
I. CALL TO ORDER:

Chairman, Mr. Nick An called the meeting to order at 1:33 p.m. and a quorum was present. The meeting was held via GoToWebinar.

MEMBERS PRESENT:

- Brian Gentry .................. Hillsborough County Public Works
- Nick An .......................... City of Tampa
- Troy Tinch .......................... City of Temple Terrace
- Anna Quinones ............... Tampa/Hillsborough Expressway Authority
- Justin Willits .................. HART
- Fred Baxter .................. City of Plant City
- Jeff Sims .......................... Environmental Protection Commission of Hillsborough County
- Achilleas Kourtellis .......... CUTR
- Dan Buidens .................. FDOT Non-Voting Advisor

OTHERS PRESENT:

Johnny Wong, Rich Clarendon and Cheryl Wilkening, Hillsborough MPO.

II. PUBLIC COMMENTS:

There were no public comments.

III. APPROVAL OF MINUTES:

Nick An sought a Motion to approve of the July 9, 2020 meeting minutes. Brian Gentry made a motion to approve the July 9, 2020 Minutes. The motion was seconded by Jeff Sims and passed unanimously. Motion carries.

IV. Action Items

A. Reevaluation of Transit Asset Management, Pavement & Bridge and System Performance Targets

Johnny Wong, MPO Staff, presented the MAP-21 (2012) and the FAST Act (2015) which is to develop objectives relating to goal achievement, ensure measurability of goals by establishing achievable and data-driven targets and evaluating progress, foster coordination among stakeholders and use performance data to identify strategies of achieving goals and objectives. All of these rules originate from MAP-21 and the FAST Act, which emphasize performance-based planning and accountability related to seven national goals. The rules prescribe performance measures for DOTs and MPOs relating to those goals and requires us to establish achievable and data-driven targets to benchmark and monitor progress. Mr. Wong reviewed the schedule for performance evaluations. The MPOs are required to coordinate asset condition performance targets with transit provider(s) and State DOTs once every 4 years and then report targets in Transportation Improvement Plans (TIPs) and Long Range Transportation Plan (LRTPs). The first rule is Transit Asset Management. Transit Asset Management or TAM is a process of creating an inventory of transit assets, assessing the condition, and establishing a process to fund maintenance of the assets at the appropriate time. The TMA rule applies to all transit providers receiving federal funding. Rather than asset values, MPOs are required to report the total
number of assets in each of the four categories which are not in a State of Good Repair. The lower numbers mean assets are in better condition either based on mileage or age standards. The percent of rolling stock vehicles not in State of Good Repair is 40.56%. The total percent of equipment assets not in a state of good repair is 32.54%. The target needs to be updated to reflect that it is 19% of equipment assets not in a SGR. We incorrectly adopted a target of 81%. Mr. Wong reviewed the target condition for facilities assets and target condition for infrastructure assets. To improve the condition of transit assets, the MPO prioritized $4M every year, which about ¼ of our surface transportation program funds, to replace buses. We are working with HART leadership to prioritize $10M to replace the CAD/AVL system. The second rule is related to pavement and bridge condition. Under this rule, DOTs and MPOs are required to establish pavement and bridge targets for the National Highway System and report them in our TIPs and LRTPs. For bridge condition, we are proposing that we agree to support the statewide targets for this measure. The third and final rule is System Performance, which is measured in terms of travel time reliability. Travel time reliability measures the expected duration of your commute at different times of the day. Mr. Wong provided examples on how to interpret reliability. In November 2018, Hillsborough MPO agreed to support statewide targets. Level of travel time reliability (LOTTR) is a reliability measure that compares travel time for days of moderate congestion to days of typical congestion. LOTTR score of 1.50 means that moderate congestion should only add 50% travel time. Truck Travel Time Reliability (TTTR) is measured according to an index from 1 and above. A score of 2.00 means that on the absolutely worst travel days, travel time should double. We can address low reliability by addressing bottlenecks, reduce crashes and other causes of non-recurring congestion and integrated corridor management (ICM). The recommended action is to approve a correction to the TAM targets by changing 81% equipment assets not in a SGR to 19% equipment assets not in a SGR.

Nick An had a question about travel time reliability.

**Nick An sought a Motion to approve Reevaluation of Transit Asset Management, Pavement & Bridge and System Performance Targets. Jeff Sims made a motion to approve the Reevaluation of Transit Asset Management, Pavement & Bridge and System Performance Targets. The motion was seconded by Achilles Kortellis and passed unanimously. Motion carries.**

### B. Regional Transportation Systems Management & Operations Memorandum of Understanding

Johnny Wong, MPO Staff, explained Transportation Systems Management and Operations is an integrated set of strategies to optimize the performance of existing infrastructure through the implementation of multimodal and intermodal, cross-jurisdictional systems, services, and projects designed to preserve capacity and improve security, safety, and reliability of the transportation system. The reason for TSMO is limited funding, advances in technology, greater expectations from customers and better understanding of congestion. Mr. Wong provided a chart showing urban congestion perspective and rural congestion perspective. There are several TSMO strategies such as active transportation, congestion pricing, freight management, integrated corridors and managed lanes. The goals of the coalition is to advance TSMO, identify and build champions, secure funding for deployments, harmonize operations across jurisdictions and formalize work that is already being done. The working group objectives are to secure the State Transportation Innovation Council (STIC) Incentive Program, memorandum of understanding, membership list and to obtain feedback. Mr. Wong reviewed the tasks, actions steps and responsible party/partner for the coalition plan. The next steps will be to have a working group meeting, action on MOUs and governance. The proposed action is to approve adoption of the Regional TSMO Memorandum of Understanding and forward to the Board for consideration.

Brian Gentry inquired who would be the participants in the MOU.

**Nick An sought a Motion to approve the Regional Transportation Systems Management & Operation Memorandum of Understanding. Brian Gentry made a motion to approve the Regional...**
Transportation Systems Management & Operation Memorandum of Understanding. The motion was seconded by Jeff Sims and passed unanimously. Motion carries.

STATUS REPORTS

A. Review Last Year’s Legislative Positions and Suggest New Ones

Rich Clarendon, MPO Staff, reviewed the upcoming session of the Florida Legislature and some of the priorities and positions the MPO has taken last year and inquired what we might want to iterate or add to this year. The legislature meets in the first quarter of the calendar year. Last year they took position to secure full funding of the reconstruction of the I275 and SR 60 interchange in the Westshore area. They were also in support and enforcement of cell phone laws and distracted driving and making those a primary offense. There were a few positions that were not considered such as increased penalties for dangerous drivers and injuries to pedestrians, higher standards for hazardous walking condition and state funding for bus service that would be required due to the hazardous walking conditions, they took a position against the elimination of crosswalks equipped with rectangular rapid flashing beacons at uncontrolled marked intersections, and advocated for the use of toll revenues for public transit priorities. One position that has not yet been proposed was to take a position against legislative ear marks. Mr. Clarendon explained this is an opportunity to review and reiterate support for the previous proposals or anything else they feel needs attention at the state legislature. There were no questions or suggestions.

B. 2021 Meeting Calendar

Johnny Wong, MPO Staff, shared the 2021 meeting calendar. There were no questions or changes made to the calendar. Mr. Wong expressed if there are any changes after the meeting you can email him.

V. OLD & NEW BUSINESS

A. Next ITS Meeting January 14th, 2021

VI. ADJOURNMENT

There was no further business, the meeting adjourned at 2:30 p.m.
Board & Committee Agenda Item

Agenda Item
Review of Attendance & Declaration of Vacant Seats

Presenter
Johnny Wong, PhD, MPO Staff

Summary
The MPO Bylaws require that “at a minimum, committee member attendance will be reviewed annually.” The MPO may review, and consider rescinding, the appointment of any member of any committee who fails to attend three (3) consecutive meetings. No members failed to attend three meetings in 2020.

Recommended Action
As deemed appropriate by the committee.

Prepared By
Johnny Wong, PhD, MPO Staff

Attachments
2020 Attendance Sheet.
### Hillsborough MPO Intelligent Transportation Systems Committee
#### 2020 Annual Attendance/Participation Report

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<tr>
<th>Agency &amp; Member Name</th>
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<th>July 2020</th>
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*P - Present, *A - Absent, *X - No Meeting
Board & Committee Agenda Item

**Agenda Item**
2021 Election of Officers

**Presenter**
Johnny Wong, PhD, MPO Staff

**Summary**
The MPO Bylaws require that officers are to be elected at the first meeting of each year. There are no term limits for officers, therefore they can be re-elected and serve indefinitely. The Bylaws state:

*Officers of Standing Committees*: The committee shall hold an organizational meeting each year for the purpose of electing a committee chair … a committee vice-chair, and, at the discretion of the committee chair, an officer-at-large. Officers shall be elected by a majority vote of a quorum of the members.

The current ITS officers are:
- Chairman: Mr. Brandon Campbell
- Vice Chair: Mr. Brian Gentry
- Officer-at-large: Mr. Jeff Sims

Members can nominate themselves or any other member. No second is needed, and each nomination is voted on individually until one member receives a majority of votes for an officer’s position.

**Recommended Action**
Hold ITS Election of Officers.

**Prepared By**
Johnny Wong, PhD, MPO Staff

**Attachments**
None.
Agenda Item
2021 Safety Performance Targets

Presenter
Johnny Wong, PhD, MPO Staff

Summary
Under the MAP-21 legislation, the Federal Highway Administration (FHWA) requires state DOTs and MPOs to adopt performance targets for five safety measures. Since 2017, the Florida Department of Transportation (FDOT) has set a statewide target of zero traffic deaths each year. Safety targets must be reviewed and updated every year.

Whereas achieving zero traffic deaths is the long-term aspirational goal of the Hillsborough MPO, the FHWA has encouraged MPOs to select realistic targets based on data analysis. Using a methodology developed for the It’s Time Hillsborough 2045 Long Range Transportation Plan to predict performance based on different investment levels for safety projects, crashes have been projected for calendar year 2021.

For 2021, MPO staff is proposing to set safety performance targets as follows:

- Number of Fatalities (2021 Year-end Total): 190
- Number of Fatalities (Five-year Rolling Average): 194
- Number of Motorcycle Fatalities (Five-year Rolling Average): 35.00
- Number of Serious Injuries (Five-year Rolling Average): 1,201
- Number of Nonmotorized Fatalities and Serious Injuries (Five-year Rolling Average): 230
- Rate of Fatalities per 100 Million Vehicle Miles Traveled (MVMT) (Five-year Rolling Average): 1.38
- Rate of Serious Injuries per 100 MVMT (Five-year Rolling Average): 8.49

These targets represent five-year rolling averages (2017-2021) with a 0.93% crash reduction factor applied. The 0.93% factor represents the annual reduction achievable given existing funding, as identified in the Vision Zero investment program in the 2045 LRTP.

The MPO Board prioritizes projects for federal and state funding, many of which meet the criteria for safety projects under the Vision Zero program. The 2020-21 Transportation Improvement Program and 2020 & 2021 Transportation Surtax Project Plans have numerous funded projects that enhance the safety of facilities on the high-injury network. Upon implementation, these projects will make progress toward improving safety in future years.
**Recommended Action**
Recommend Approval of 2021 Safety Performance Targets

**Prepared By**
Johnny Wong, PhD, MPO Staff

**Attachments**
None.
Board & Committee Agenda Item

Agenda Item
City of Tampa Vision Zero Projects and Speed Reduction Program

Presenters
Karla Price and Stephen Benson, City of Tampa

Summary
City of Tampa Staff will provide an update on the Vision Zero and Speed Reduction Program in Tampa, including multimodal and complete street projects such as the Riverwalk, Green Spine, Green ARTery.

Recommended Action
None, for information only.

Prepared By
Lisa K. Silva, AICP, PLA, MPO Staff

Attachments
None.
Board & Committee Agenda Item

**Agenda Item**
TBARTA Vertiport Pilot Project

**Presenter**
Brian Pessaro, TBARTA and Roger Mathie, MPO Staff

**Summary**
In July 2020, TBARTA completed the Innovative Transit Technology Study that looked at three modes of transit: hyperloop, aerial gondolas, and air taxis. A copy of the study can be found here: [https://www.tbarta.com/en/planning-programs/innovative-transit-technology/](https://www.tbarta.com/en/planning-programs/innovative-transit-technology/). The study was intended to be a high-level evaluation of the current state of technology of each mode. One of the study recommendations was for TBARTA to collaborate with NASA on modeling work that they are doing related to air taxis.

Researchers from NASA have been developing an Urban Air Mobility Regional Modeling and Simulation Tool. This is a GIS-based simulation model that will help state and local governments to identify the best locations for air taxi vertiports. TBARTA and the Hillsborough MPO have been collaborating with a researcher from NASA on developing a customized model for Hillsborough County. Once completed, the model will be provided to the Hillsborough MPO for use in long range transportation planning.

**Recommended Action**
None; for information only.

**Prepared By**
Allison Yeh, AICP, LEED GA, MPO Staff

**Attachments**
None.
Board & Committee Agenda Item

**Agenda Item**
City of Tampa Mobility as a Service (MaaS) Pilot Project

**Presenter**
Brandon Campbell, City of Tampa

**Summary**
In 2019, the City of Tampa released a request for information regarding a Mobility as a Service (MaaS) project. MaaS is a service which typically enables users to plan a trip, navigate to their destination using multiple modes, and pay for the trip all in one platform. The City received information to assist with the evaluation of development, financing, procurement, and delivery of a project.

On January 11th, the City will close a request for applications to select an operator to provide MaaS in the City as part of a pilot program. The project manager, Brandon Campbell, will present a status update and discuss next steps.

**Recommended Action**
None. For information only.

**Prepared By**
Johnny Wong, PhD, MPO Staff

**Attachments**
None.
HOW'RE WE DOING?

Every four years...

The Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) conduct reviews of designated MPOs. The primary purpose is to certify we are satisfactorily meeting the planning requirements as defined in Federal laws and regulation. The certification also provides the opportunity to add value to the planning processes through the sharing of best or innovative planning practices, techniques, and/or technology.
The Federal Certification Review Team will hold a meeting with Hillsborough MPO, HART, and FDOT on Thursday, January 21, 2021. Due to the pandemic, this review meeting will be held virtually. As part of our certification, our review team would like to hear from you! Public comments are a vital element of the review, as they allow you to provide direct input on the transportation planning process for your transportation planning area. Please share your thoughts on the Hillsborough MPO’s work by submitting comments.
YOUR PARTICIPATION GUIDE

Leave comments on our certification event page:
facebook.com/events/771580700111024/

Use #HillsboroughMPOfcr in your tweet or other social

US Mail address to:
Hillsborough MPO Attn: Beth Alden, Executive Director
P O Box 1110, Tampa, FL 33601

Email: mpo@plancom.org

Call 813/756-0371 during the virtual review meeting to speak to the review team directly from 11:45a-12:15p on 1.21.21. Time limits apply based on response.

Leave a voicemail message at 813/756-0371
Remember Hillsborough MPO!
No matter how you're leaving comment, state that you are providing comment on the Hillsborough MPO or #HillsboroughMPOfcr

MORE POINTERS
Connect through the Federal web page:
https://www.fhwa.dot.gov/fldiv/tma.cfm
Click on Tampa Bay TMA for a direct email to pop up to our reviewers.
PUBLIC COMMENT PERIOD

Ends FEBRUARY 20, 2021

QUESTIONS?
For more information, please visit: planhillsborough.org/its-time-for-our-federal-certification-review/
Or, contact Dr. Johnny Wong:
wongj@plancom.org
813/699-7370
Throughout history, discrimination has been evident in community planning. Plan Hillsborough needs your help to understand how community planning has contributed to quality of life differences among Hillsborough County's diverse communities. Our goal is to reshape community planning to improve the lives of underserved people.

**Want to help plan for equity?**

**Take the Community Equity Survey:**


Has being part of any of the following groups* affected your access to safe and healthy places to live, work, or play?

**Women and the LGBTQ population**
(protected by sex, gender & orientation)

**People with physical, intellectual, developmental, and mental disabilities**
(protected by disability)

**African American, Latinx, Asian, Native American, and other racial and ethnic minority groups**
(protected race, ethnicity, color & national origins)

**Youth and older adults**
(protected by age group)

**Unemployed people and people with low and very-low income**
(protected income levels)

**People who speak English less than “very well”**
(protected due to Limited English Proficiency)

*Groups protected under a variety of Federal laws.

For more information, contact:

Dayna Lazarus, Plan Hillsborough
Nondiscrimination Plan Project Planner
Phone: (813) 582-7383
Email: LazarusD@plancom.org

Sign up to advise Plan Hillsborough's equity work and Nondiscrimination Plan at the project page link below.
A lo largo de la historia, la discriminación ha sido evidente en la planificación comunitaria. Necesitamos su ayuda para comprender cómo la planificación comunitaria ha contribuido a las diferencias en la calidad de vida entre las comunidades diversas del condado de Hillsborough. Nuestro objetivo es reorientar la planificación comunitaria para mejorar las vidas de las comunidades históricamente desfavorecidas.

¿Quieres ayudarnos a planificar para la equidad?

Tome la encuesta de alcance sobre la equidad:

www.bit.ly/hcequity

¿El formar parte de alguno de los siguientes grupos ha afectado su acceso a lugares seguros y saludables para vivir, trabajar o jugar?

Mujeres y la población LGBTQ
(protegidos por sexo, género y orientación)

Personas discapacidades físicas, intelectuales, de desarrollo y mentales (protegidos por discapacidad)

Afroamericanos, Latinx, Asiáticos, Nativos Americanos y otros grupos raciales y étnicos minoritarios (raza, etnia, color y origen nacional protegidos)

Jóvenes y adultos mayores (protegidos por grupos de edad)

Personas desempleadas y personas con ingresos bajos y muy bajos (niveles de ingresos protegidos)

Personas que no hablan inglés "muy bien" (protegidos debido a su limitado dominio del inglés)

*Grupos protegidos por varias leyes federales.

Para más información, contacte:

Dayna Lazarus, Planificadora de Proyectos
Teléfono: (813) 582-7383
Email: LazarusD@plancom.org
Línea de Ayuda en Español: (813) 273-3774 x211

O visite la página del proyecto Plan Hillsborough para leer el Título VI de la Ley de Derechos Civiles y el Plan de No Discriminación enlazado abajo.

www.planhillsborough.org/title-vi-and-nondiscrimination-plan
What Can TD Tampa Bay Provide for Me?

- **Trips outside of Hillsborough County (cross-county).** Starting December 1, 2020, TD Tampa Bay will provide TD eligible county-to-county trips 7 days a week, within TBARTA’s five-county service area. That means trips originating in Hillsborough with a destination to Pinellas, Pasco, Manatee, or Hernando Counties.

  *Note – Sunshine Line is Hillsborough County’s official Community Transportation Coordinator. During Sunshine Line’s hours of operation your trips that begin and end within Hillsborough County are still provided by Sunshine Line.*

- **Sunday and evening trips within Hillsborough County when Sunshine Line service is not available.** TD Tampa Bay provides in-county transportation with additional hours of operation on nights and Sunday.

Apply at [TDTampaBay.com](http://TDTampaBay.com)

TD Tampa Bay Service Line: 813-445-8895
How to use TD Tampa Bay

- **Apply with TD Tampa Bay.** The application form is posted online at [TDTPampaBay.com](http://TDTPampaBay.com). TD Tampa Bay uses the same criteria as Sunshine Line to qualify riders as Transportation Disadvantaged.

- Once qualified, **call TD Tampa Bay at 813-445-8895** to schedule rides on demand, including wheelchair accessible transportation.

**SERVICE HOURS:**
- Monday through Friday: 5:00 a.m. – 10:00 p.m.
- Weekends: 7:30 a.m. – 7:30 p.m.

**OUR DRIVERS:**
- All meet FTA Drug and Alcohol test requirements, pass background checks, receive defensive driving and disability sensitivity training, and have a safe driving history

**YOUR COST:**
- Riders pay a $6 co-pay, each way

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**TD Tampa Bay**

Your Intercounty Connection

Apply at [TDTPampaBay.com](http://TDTPampaBay.com)

TD Tampa Bay Service Line: 813-445-8895
TENTATIVE FIVE-YEAR WORK PROGRAM ONLINE PUBLIC HEARING
FISCAL YEAR 2022 TO FISCAL YEAR 2026

VISIT D7WPPH.COM BEGINNING JANUARY 11, 2021
PUBLIC COMMENTS DUE BY JANUARY 29, 2021

OPEN HOUSE DATE
JANUARY 14, 2021 FROM 9 AM TO 6 PM
FDOT DISTRICT 7 OFFICES
11201 N. MCKINLEY DR.
TAMPA, FL 33612

Persons wishing to attend the Public Hearing in person are encouraged to wear a mask/face covering consistent with the Safe, Smart Step-by-Step Plan for Florida’s Recovery and practice safe social distancing.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services (free of charge) should contact Alex Henry, at (813) 975-6405, (800) 226-7220 or email: D7wpph@dot.state.fl.us.

Si usted tiene preguntas o comentarios o si simplemente desea mas información sobre este proyecto, favor de ponerse en contacto con el señor Manuel Flores, al teléfono (813) 975-4248 o correo electrónico manuel.flores@dot.state.fl.us.