Hybrid Virtual and In-Person Meeting of the Technical Advisory Committee
Monday, January 4, 2021, 1:30pm

The County Center and Plan Hillsborough offices continue to be closed to the public in response to the pandemic. A minimum number of board members will meet in person at the County Center on the 18th Floor, and all other participation will continue to be virtual. For technical support during the meeting, please contact Greg Colangelo at 813-273-3774 x366.

To view presentations and participate your computer, tablet or smartphone:
https://attendee.gotowebinar.com/register/427513622260728077

Register in advance to receive your personalized link, which can be saved to your calendar.


Agenda packet, presentations, and supplemental materials posted here.

Please mute yourself after joining the conference call to minimize background noise

I. Call to Order & Introductions
II. Public Comment - 3 minutes per speaker, please
III. Approval of Minutes – November 23, 2020
IV. Action Items
   A. Election of Officers (Sarah McKinley, MPO staff)
   B. Attendance Review and Declaration of Vacant Seats (Sarah McKinley, MPO staff)
   C. Safety Performance Targets (Johnny Wong, MPO staff)
   D. Transportation Improvement Program Amendment: Fowler Avenue Multimodal Intersection Improvements (Vishaka Shiva Raman, MPO staff)
V. Status Reports
   A. North Downtown Grid Multimodal Improvements (Danni Jorgenson and Jennifer Musselman)
   B. HART TOD Pilot Project Update (Nicole McCleary)
VI. Old Business & New Business
   A. Near Road Air Quality & The Use of Low-Cost Community and Personal Air Monitors, motion to forward the presentation to the MPO Board
VII. Adjournment
VIII. Addendum

A. MPO Meeting Summary & Committee Report
B. Federal Certification Review Public Comment Period
   C. Non-Discrimination Plan Survey
   D. TD Tampa Bay

The full agenda packet is available on the MPO’s website, www.planhillsborough.org, or by calling (813) 272-5940.

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Persons needing interpreter services or accommodations for a disability in order to participate in this meeting, free of charge, are encouraged to contact Joshua Barber, (813) 273-3774, ext. 313 or barberj@plancom.org, three business days in advance of the meeting. If you are only able to speak Spanish, please call the Spanish helpline at (813) 273-3774, ext. 211.

Se recomienda a las personas que necesiten servicios de interpretación o adaptaciones por una discapacidad para participar en esta reunión, o ayuda para leer o interpretar los temas de esta agenda, sin costo alguno, que se pongan en contacto con Joshua Barber, (813) 273-3774, ext. 313 o barberj@plancom.org, tres días hábiles antes de la reunión. Si sólo habla español, por favor llame a la línea de ayuda en español al (813) 273-3774, ext. 211.

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If a person decides to appeal any decision made by the board, he or she will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.
The Metropolitan Planning Organization (MPO) Technical Advisory Committee (TAC), Hillsborough County, Florida, met in Regular Meeting, scheduled for Monday, November 23, 2020, at 1:30 p.m., in the Plan Hillsborough Committee Room, 18th Floor, Frederick B. Karl County Center, Tampa, Florida.

The following members were present:

Michael Williams, Vice Chairman
Grisel Cisneros for Rachel Chase (via telephone)
Jay Collins
Chris DeAnnuntis
Leland Dicus
Michael English (via telephone)
Gina Evans
Anthony Garcia
Mark Hudson for Julie Ham (via telephone)
Danni Jorgenson (via telephone)
Nicole McCleary
Brian Pessaro (via telephone)
Anna Quinones
Jonathan Scott
Michelle Jenkins for Jeffrey Sims (nonvoting alternate) (arrived at 1:41 p.m.)
Nicole Sutton

The following members were absent:

Amber Dickerson
Robert Frey
Troy Tinch

I. CALL TO ORDER PUBLIC COMMENT

Vice Chairman Williams called the meeting to order at 1:33 p.m. and sought public comment; there was no response.
MONDAY, NOVEMBER 23, 2020

II.  APPROVAL OF MINUTES – OCTOBER 19, 2020

Mr. Dicus moved approval of the minutes, seconded by Mr. Scott, and carried unanimously by members present. (Members Dickerson, Frey, and Tinch were absent.)

III.  ACTION ITEMS

A.  Transportation Improvement Program (TIP) Amendments

Ms. Vishaka Shiva Raman, MPO, introduced the item.

i.  Project 448139-1: HART/Federal Transit Administration Discretionary Bus and Bus Facilities Program

Ms. Raman summarized on the item.

ii.  Project 445507-2: Wrong Way Driver Vehicle Detection System

Ms. Raman touched on the item.

iii. Project 439829-9: Corridor Lighting at Various Locations

Ms. Raman reviewed the item. Ms. McCleary desired clarification on the specific area selections for the wrong-way driver project. Vice Chairman Williams sought a motion. Mr. Collins moved approval of the TIP Amendments 15, 16, and 17, seconded by Mr. Scott, and carried unanimously by members present. (Members Dickerson, Frey, and Tinch were absent.)

B.  Plant City Transit Plan

Ms. Raman elaborated on the item. Mr. Collins inquired on any HART/MPO project input. Vice Chairman Williams asked for a motion. Mr. Scott moved to approve, seconded by Ms. McCleary, and carried unanimously by members present. (Members Dickerson, Frey, and Tinch were absent.)

C.  Vision Zero Corridor Studies

Mr. Wade Reynolds, MPO, expounded on the presentation. Subsequent to inquiry on the bus stop relocation coordination, Vice Chairman Williams requested a motion. Mr. Scott moved approval, seconded by Mr. Garcia, and carried unanimously by members present. (Members Dickerson, Frey, and Tinch were absent.)
D. 2021 Meeting Calendar

Ms. Sarah McKinley, MPO, spoke on the item and sought approval. Vice Chairman Williams asked for a motion. Mr. Collins moved to approve the 2021 calendar, seconded by Mr. Dicus, and carried unanimously by members present. (Members Dickerson, Frey, and Tinch were absent.)

IV. STATUS REPORT

A. TBARTA/National Aeronautics and Space Administration/MPO Vertiport Pilot Project

Mr. Pessaro and Mr. Roger Mathie, MPO, gave a presentation. Mr. Dicus inquired on the project goal, to which Ms. Allison Yeh, MPO, responded. Ms. McCleary asked about the user costs and the proposed timing.

V. OLD BUSINESS AND NEW BUSINESS

A. Next Meeting December 16, 2020, Joint TAC and Citizen Advisory Committee at 12:00 p.m.

Vice Chairman Williams inquired on the upcoming meeting being completely virtual due to the lack of action items.

VI. ADDENDUM

A. MPO Meeting Summary and Committee Report

VII. ADJOURNMENT

There being no further business, the meeting was adjourned at 2:45 p.m.

READ AND APPROVED: ____________________________

CHAIRMAN

ATTEST:
PAT FRANK, CLERK

By: ____________________________

Deputy Clerk

jh
Board & Committee Agenda Item

Agenda Item
Election of Officers

Presenter
Sarah McKinley, MPO staff

Summary
The MPO By-Laws require that officers are to be elected each year. There are no term limits for officers, therefore they can be re-elected and serve indefinitely. The By-Laws state:

Officers of Standing Committees: The committee shall hold an organizational meeting each year for the purpose of electing a committee chair, a committee vice-chair, and, at the discretion of the committee chair, an officer-at-large. Officers shall be elected by a majority vote of a quorum of the members.

The current TAC officers are:

- Chairman Jeff Simms
- Vice Chair Mike Williams
- Officer-at-large Tony Garcia

Members can nominate themselves or any other member. No second is needed, and each nomination is voted on individually until one member receives a majority of votes for an officer’s position.

Recommended Action
Hold Election of Officers

Prepared By
Sarah McKinley, MPO Staff

Attachments
None
Board & Committee Agenda Item

Agenda Item
2020 Attendance Review & Declaration of Vacant Seats

Presenter
Sarah McKinley, MPO staff

Summary
The MPO By-Laws require that “at a minimum, committee member attendance will be reviewed annually.” The MPO may review, and consider rescinding, the appointment of any member of any committee who fails to attend three (3) consecutive meetings. Members who have exceeded three absences are contacted to determine their intentions regarding committee membership.

If a seat has been unoccupied for an extended period, then the committee may declare it vacant so that it will not be counted in determining a quorum. (However, if the appointing entity appoints someone to fill the vacancy in the future, then the seat will be considered filled and count towards a quorum.)

Recommended Action
As deemed appropriate by the committee.

Prepared By
Sarah McKinley, MPO Staff

Attachments
2020 Attendance Report
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Y = In Attendance  
N = Not in Attendance  
A = Alternate in Attendance  
W = Attended via Web  
E = Excused  
N/A = Not Member  
V = Vacant Position  
9 needed for Quorum  
= 3 or More Consecutive Unexcused Absences
Board & Committee Agenda Item

Agenda Item
2021 Safety Performance Targets

Presenter
Johnny Wong, PhD, MPO Staff

Summary
Under the MAP-21 legislation, the Federal Highway Administration (FHWA) requires state DOTs and MPOs to adopt performance targets for five safety measures. Since 2017, the Florida Department of Transportation (FDOT) has set a statewide target of zero traffic deaths each year. Safety targets must be reviewed and updated every year.

Whereas achieving zero traffic deaths is the long-term aspirational goal of the Hillsborough MPO, the FHWA has encouraged MPOs to select realistic targets based on data analysis. Using a methodology developed for the It’s Time Hillsborough 2045 Long Range Transportation Plan to predict performance based on different investment levels for safety projects, crashes have been projected for calendar year 2021.

For 2021, MPO staff is proposing to set safety performance targets as follows:

- Number of Fatalities (2021 Year-end Total): 190
- Number of Fatalities (Five-year Rolling Average): 194
- Number of Motorcycle Fatalities (Five-year Rolling Average): 35.00
- Number of Serious Injuries (Five-year Rolling Average): 1,201
- Number of Nonmotorized Fatalities and Serious Injuries (Five-year Rolling Average): 230
- Rate of Fatalities per 100 Million Vehicle Miles Traveled (MVMT) (Five-year Rolling Average): 1.38
- Rate of Serious Injuries per 100 MVMT (Five-year Rolling Average): 8.49

These targets represent five-year rolling averages (2017-2021) with a 0.93% crash reduction factor applied. The 0.93% factor represents the annual reduction achievable given existing funding, as identified in the Vision Zero investment program in the 2045 LRTP.

The MPO Board prioritizes projects for federal and state funding, many of which meet the criteria for safety projects under the Vision Zero program. The 2020-21 Transportation Improvement Program and 2020 & 2021 Transportation Surtax Project Plans have numerous funded projects that enhance the safety of facilities on the high-injury network. Upon implementation, these projects will make progress toward improving safety in future years.
**Recommended Action**
Recommend Approval of 2021 Safety Performance Targets

**Prepared By**
Johnny Wong, PhD, MPO Staff

**Attachments**
None.
Board & Committee Agenda Item

**Agenda Item**
Transportation Improvement Program (TIP) Amendment FPN: 447696 1
Intersection Improvements along SR 582/ Fowler Ave at Nebraska Ave, 15th St, 22nd St, Bruce B Downs Blvd and 56th St.

**Presenter**
Vishaka Shiva Raman, MPO Staff

**Summary**
This is an amendment to the Fiscal Year FY 2020/21 - 2024/25 Transportation Improvement Program (TIP). The Florida Department of Transportation (FDOT) has requested this amendment for intersection improvements along SR 582/ Fowler Ave (FPN: 447696 1). This project was identified as a candidate in the FY 2020/21-2024/25 TIP as a priority project for new funding under the Vision Zero category. The amendment will add $1,774,333 as construction funds to FY 2021.

This project includes pedestrian safety improvements to the following signalized intersections:
• Fowler Ave at Nebraska Ave
• Fowler Ave at 15th St
• Fowler Ave at 22nd St
• Fowler Ave at Bruce B Downs Blvd
• Fowler Ave at 56th Street

Improvements will tighten the curb radii at the corners of the intersection, shortening pedestrian crossing distances and promoting lower turning speeds and fewer vehicle/pedestrian conflicts. These improvements were identified based on a short-term safety assessment in conjunction with the larger University Area Multimodal Feasibility study. The Safety Action Plan conducted an in-depth analysis of the pedestrian and bicycle crash and volume data and found concentrations of activity and crashes at these intersections. This project will be constructed using an innovative “design-build” contract mechanism which will expedite the completion of the project.

**Recommended Action**
Approval of the TIP Amendment for Intersection Improvements along SR 582/ Fowler Ave at Nebraska Ave, 15th St, 22nd St, Bruce B Down Blvd and 56th St.

**Prepared By**
Vishaka Shiva Raman, MPO Staff

**Attachments**
- TIP Comparative Report
- Project Map
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<th>Item Number: 447696 1</th>
<th>Description: SR 582/E FOWLER AVE AT NEBRASKA, 15TH, 22ND, BBD, 56TH</th>
<th>LRTP: Vision Zero, p. 35</th>
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Project Map for Intersection Improvements along SR 582/ Fowler Ave
FPN 447696 1
Board & Committee Agenda Item

**Agenda Item:**
North Downtown Grid Multimodal Improvements

**Presenter:**
Danni Jorgensen, City of Tampa and Jennifer Musselman, Kittleson and Associates

**Summary:**
Ashley Drive currently exists as a freeway ramp into Downtown, effectively cutting off meaningful access to the Hillsborough River from the North Downtown. As part of the InVision Tampa plan and its commitment to Vision Zero, the City of Tampa created a vision to reconfigure Ashley Drive, to transition to an at-grade street more quickly, so it can act as a grand multimodal boulevard rather than a freeway ramp and make it as easy to cross as possible. This improvement will promote a positive improvement in the relationship between this part of downtown and the river and restore the Downtown grid. Last year, the City partnered with FDOT to do a preliminary traffic and feasibility review of an initial concept for Ashley Drive. The City of Tampa Mobility Department is currently leading the effort to finalize the vision and concept. City staff will provide an update on the current effort to update the concept and the process being undertaken to engage the community.

**Recommended Action:**
None, information only.

**Prepared By:**
Lisa K. Silva, AICP, PLA, MPO Staff

**Attachments:**
None.
Board & Committee Agenda Item

**Agenda Item:**
HART Transit Oriented Development (TOD) Pilot Project

**Presenter:**
Nicole McCleary, HART Staff

**Summary:**
In March, HART, with the City of Tampa, Planning Commission, and MPO staff kicked-off a Federal Transit Administration (FTA) sponsored study to review and update the City's TOD related policies. The study focuses on the Florida Avenue corridor, in coordination with the HART BRT Study and the Tampa Streetcar Extension, to look at Comprehensive Plan Policies to promote and incentivize TOD. The study will conclude in new policies that will be applied to the corridor and throughout the City and Hillsborough County.

**Recommended Action:**
None, information only.

**Prepared By:**
Sarah McKinley, MPO Staff

**Attachments:**
Project Website: [https://goharttod.org/](https://goharttod.org/)
MPO Board Meeting of Tuesday, December 1, 2020

CALL TO ORDER, PLEDGE OF ALLEGIANCE & INVOCATION

The MPO Vice Chairman, Commissioner Pat Kemp called the meeting to order at 9:05 a.m., led the pledge of allegiance. The regular monthly meeting was held in-person and virtual via Webex.

Vice Chairman Commissioner Pat Kemp welcomed the new members Planning Commission Derek Doughty, Commissioner Harry Cohen and Commissioner Gwen Myers.

The following members were present in person:

Commissioner Pat Kemp, Mayor Andrew Ross, Commissioner Harry Cohen, Councilman Joseph Citro, Charles Klug, Mayor Rick Lott, Commissioner Gwen Myers, Joe Waggoner

Commissioner Kimberly Overman Commissioner Mariella Smith, Councilman Guido Maniscalco, Gina Evans, Melanie Williams, Councilman John Dingfelder and Derek Doughty

A quorum was met in person.

APPROVAL OF MINUTES – November 4, 2020

Vice Chair Commissioner Kemp sought a motion to approve the November 4, 2020 minutes. Councilman Citro so moved; it was seconded by Commissioner Overman. Roll Call vote. 12-0. Motion passes.

PUBLIC COMMENT

There are no public comments.

COMMITTEE REPORTS and Advance Comments

Under Action items, the CAC approved and forwarded to the MPO Board the Transportation Improvement Program Amendments for HART’s FTA Discretionary Bus and Bus Facilities Program, FDOT’s Wrong-Way Driver Vehicle Detection System and Corridor Lighting projects and Vision Zero Corridor Studies. The CAC heard a report on the Plant City Transit Plan, and asked a lot of questions about the express bus connections to Tampa and Lakeland, park & ride locations, vehicle types and surtax funding. Ultimately, we voted to postpone action, pending more information on how the Plan would support downtown development. The CAC also reviewed and concurred with its 2021 Meeting Calendar. The committee heard a status report on the MPO Non Discrimination Plan. Several members expressed their support and asked to be included in the update effort.
Gena Torres provided update of other committees. The BPAC, LRC and TAC approved the Plant City Transit Plan and the Vision Zero Corridor Studies. The TAC additionally approved the TIP Amendments. Gena Torres reviewed the emails received from the Association of Metropolitan Planning Organization for the Working Group Webinar on December 10th and Lena Young thanking Wade Reynolds for submitting the application for the Robert Wood Johnson Foundation. There were no online comments.

**Election of Officers**

Cameron Clark, MPO Attorney, requested nominations for the Chair of the MPO. Charles Klug nominated Commissioner Harry Cohen and Commissioner Mariella Smith nominated Commissioner Pat Kemp. **A roll call vote nominated Commissioner Harry Cohen 9-5. Commissioner Harry Cohen was nominated Chair of the MPO.**

Cameron Clark, MPO Attorney, requested nominations for the Vice Chair of the MPO. Joe Waggoner nominated Councilman Dingfelder and Charles Klug nominated Commissioner Pat Kemp. **A Roll Call Vote for Councilman Dingfelder 2-11. A Roll Call Vote for Commissioner Kemp 13-0. Commissioner Kemp was nominated at Vice Chair.**

Cameron Clark, MPO Attorney, requested a volunteer for the Policy Committee vacant seat. **Commissioner Harry Cohen volunteered to be a member of the Policy Committee.** A volunteer for the TMA Committee was requested. Councilman Dingfelder volunteered to be a member of the TMA Committee. Commissioner Smith agreed to continue to Chair the Transportation Disadvantaged Coordinating Board. Paul Anderson and Charles Klug agreed to continue as alternates for the MPOAC. A volunteer for the Liveable Roadways Committee was requested. **Councilman Citro volunteered to Chair the Liveable Roadways Committee.**

**ACTION ITEMS**

**A. Committee Appointments**

Rich Clarendon, MPO Staff, presented the committee appointments. The TAC nominated Michelle Jenkins as an alternate for the EPC.

Chair Commissioner Cohen sought a motion to approve the Committee Appointments. Councilman Citro so moved; it was seconded by Commissioner Myers. Roll Call vote. 14-0. Motion carries.

**B. 2021 Meeting Calendar**

Beth Alden, MPO Director, presented the 2021 Meeting Calendar.

Chair Commissioner Cohen sought approval of the 2021 Meeting Calendar. Commissioner Myers made the motion and it was seconded by Commissioner Kemp. Roll Call Vote 15-0. Motion carries.

**C. Transportation Improvement Program Amendment**

Vishaka Shiva Raman, MPO Staff, presented the TIP Amendments for fiscal years 2020/21 – 2024/25. Amendment 15 is HART FTA discretionary bus and bus facilities program. The FTA Buses and Bus Facilities Program funds awarded to HART to assist with the purchase of 4 zero-emission electric buses, charging infrastructure. This amendment will add $5,485,350 as capital funds to FY 2021. The local match is being shared by HART and TECO. This project will allow HART to improve access, mobility and service
reliability for residents of Tampa and Hillsborough County. Amendment 16 is I-275, I-75 and I-4 wrong way vehicle detection system at various locations. This project will install WWVDS on the entrance/exit ramps at the following locations, I-4 @ Columbus, I-4 @ US 41 & 50th St, I-75 @ Fowler, I-275 @ Bird St, I-275 @ Busch Blvd, I-275 @ Scott ST, and I-275 @ Ashley Dr. Countermeasure implementation plan for wrong way driver vehicle detection system on entrance and exit ramps. This amendment will add $1,194,789 in construction funds to FT 2021. Amendment 17 is corridor lighting in Hillsborough County at various locations. This project has identified 5 corridors in Hillsborough County for lighting retrofit of existing FDOT owned poles. The corridors are W Hillsborough Ave from Dale Mabry to I-275, US 301 from Balm Rd to Bloomingdale Ave, SR 674 / College Ave from US 41 to 30th St SE, SR 60 / Brandon Blvd from Falkenburg Rd to S of Rolling Hills Blvd and US 301 from S of Crescent Park Dr to S of E Broadway Ave. This Amendment will add $1.835 million to construction funds in FY 2021.

Commissioner Kemp inquired if the wrong way driver detection system is on SB exit ramp at Dale Mabry and Secretary David Gwynn noted it is not instrumented with wrong way detection. Commissioner Kemp commented on electric buses. Mayor Ross requested clarification to what happens when a wrong way vehicle is detected. Commissioner Overman inquired about the lights on the ramps and thanked for focusing on the lights in our corridors. Commissioner Myers inquired if they could install something to flatten a tire for wrong way drivers.

Chair Commissioner Cohen sought a motion to approve the Transportation Improvement Program Amendment. Commissioner Kemp so moved; it was seconded by Commissioner Overman. Roll Call Vote 14-0. Motion carries.

D. Plant City Transit Plan

Vishaka Shiva Raman, MPO Staff, provided a Plant City Transit Study Overview. Currently there are over 40,000 residents in Plant City. Plant City is one of the fastest growing areas of Hillsborough County. The study includes Plant City and portions of Unincorporated Hillsborough County. The studies purpose is to explore options for transit in Plant City. These options include transit circulator to serve transit needs within Plant City and express route connecting Plant City to Tampa and potentially Lakeland. They will evaluate alternative routes and service based on costs, potential ridership and other performance measures and then identify areas to serve in the future to meet projected growth. Finally, recommend a set of proposed transit alternatives. Ms. Raman provided a tentative project schedule for the Plant City Transit Master Plan. There was a previous transit service study in Plant City. The previous commuter was the Strawberry connector that had four routes operating weekdays from 9 to 5. It was operated by HART from 2001-2005 and Plant City from 2005-2008. Routes 70 and 71 had highest ridership and approximately 37,392 annual riders. Another previous transit service was 28X County Express. It connected through Brandon before downtown Tampa with two round trips and later one trip a day. It operated between 2010 to 2017 with annual ridership in 2012 of 14,363 and 2017 of 7,474. The results of the studies existing conditions showed 39,156 residents as of 2018, 17,477 jobs as of 2017. The major corridors are Park Rd, S Collins St, Alexander St, Reynolds St and Baker St. and the major employers are South Florida Hospital and around Reynolds St. The average commute time is 23.6 minutes, 18% travel less than 10 minutes to work, 84% of workers drive alone and 1.5% of households in Plant City have no vehicle. Ms. Raman reviewed the Sunshine Line top destinations. The transit Alternative goals are to implement useful and reliable service, use transit to incentivize development downtown and connect Plant City to Tampa and Lakeland. Ms. Raman provided circulator alternative options and a matrix comparing the options. Then is showed a limited stop alternative with a comparison chart showing the limited stop route. There has been two Stakeholder meetings and a public open house. The results of the study showed this would open opportunities for jobs, tourism and growth, reliable service and coverage, commuters agreed transit is a desirable option, current development pattern could support transit, need more frequent trips with Plant City along Redman Plaza and most desired express route is to Tampa Downtown. Recommended action to approve the Plant City Transit study.
Mayor Lott commented on the original bus service funding and this project funding. He pointed out the previous transit service and the big desire to get an express service from downtown Plant City to downtown Tampa. They would like an on demand service the Metropolitan City Limits and a Lakeland connection. Commissioner Overman commented on the ability to connect people and the economical stability. Commissioner Smith agreed they need to make stronger connections to our 3 cities, job centers and commented on the on demand services and funding. Commissioner Kemp commented on the referendums and the ad velorum taxes. Joe Waggoner requested clarification on the on demand service and outsourcing for cost. Councilman Citro will support taking vehicles off the roads into the City of Tampa and supports the CAC but after the presentation he believes there is enough information to go forward. Mayor Ross commented on linking the regional transportation goals.

Chair Commissioner Cohen sought a motion to approve the Plant City Transit Plan. Commissioner Overman so moved; it was seconded by Mayor Ross. Roll Call Vote 15-0. Motion carries.

**STATUS REPORT**

**A. MPO Bylaws Amendment for TDCB**

Joshua Barber, MPO Staff, presented the MPO Bylaws Amendment for the Transportation Disadvantaged Coordinating Board. As a result of the non-renewal of the governor’s order suspending the requirement for a quorum to be present in person at public meetings, the TDCB has moved to request the MPO Board amend the bylaws for the TDCB, lowering its quorum to five (5) persons. In addition, the TDCB requests language be added that in order for the TDCB to take action, a simple majority of TDCB members needs to be present either in person, online, or on the phone. The TDCB, which represents many vulnerable groups, makes this request to ensure the safety, health, and overall well-being of TDCB members and the public, and to ensure that the MPO and TDCB are able to continue to conduct business and meet the requirements of the Florida Commission for the Transportation Disadvantaged Planning Grant.

Commissioner Overman requested clarification on quorum of 50% plus one. Commissioner Smith inquired if the quorum could be defined as a certain number of member or providing a policy stating a quorum requirement.

Commissioner Kemp inquired if the board would consider the terms for Chair and Vice Chair for 2 years and change the name to TPO (Transportation Planning Organization).

Chair Commissioner Cohen sought a motion to change the Bylaws to have the terms of Chair and Vice Chair to two years and MPO name to TPO. Commissioner Overman so moved; it was seconded by Mayor Ross. Roll Call Vote 14-0. Motion carries.

Commissioner Overman inquired what are the options to consider the number of voting members. Commissioner Kemp agreed with Overman to bring back ideas with quorum consideration and sunshine requirements. These suggestions will be discussed at the Policy Committee Meeting.

**B. Non-Discrimination Plan Update**

Joshua Barber, MPO Staff, provided an update on Title VI Nondiscrimination plan. The MPO adopted the last Nondiscrimination plan on March 2018. It is required by Federal Law and must be updated every 3 years. The next update is due in 2021. The Nondiscrimination plan covers identifying underserved communities and where they are located, how we engage those communities and what can be improved, past performance of plans and how we measure progress toward more equitable outcomes, and internal agency procedures, processes and recommendations. The goals of an agencywide nondiscrimination plan is to institutionalize equity as a priority throughout the Hillsborough Metropolitan Organization.
Hillsborough County City-County Planning Commission and Hillsborough River Board, Update, improve and expand data tracking and performance measurement of equity conditions and outcomes, improve community engagement and empowerment processes, strategies and data tracking, and improve community representation throughout the agency. Federal law requires agencies receiving federal funds to ensure that the rights of specific historically disadvantaged groups are protected. These groups that have experienced discrimination in the U.S. in the past are identified by sex, gender, sexual orientation, ability, race, ethnicity, color, origin, age, income and limited English Proficiency. Past policies have resulted in Disparate Outcomes so how can we involve the people most impacted by our decisions in our processes and influence policy to have more equitable outcomes in the future. Mr. Barber reviewed the seven tasks of the scope of work, resources and the next steps.

Commissioner Overman commented on the economic conditions today.

**Executive Director’s Report**

Beth Alden provided an overview of the CCC and TMA Leadership Meeting on November 20th. The CCC discussed the Major Project Priorities, Regional Long Range Transportation Plan and Legislative Update. The TMA discussed the Major Projects Priorities and Finalized the Position Statement on Transit Funding. Ms. Alden will discuss further at the next meeting the Plan Hillsborough Strategic Plan Initiatives. The TMA is planning a workshop with legislative delegates late January.

**OLD & NEW BUSINESS**

There is no old or new business to discuss.

**ADJOURNMENT**

The meeting adjourned at 11:12 a.m.
Committee Reports

**Joint Meeting of the Citizens & Technical Advisory Committee on December 16**
The CAC and TAC heard status reports on:
- Near Road Air Quality
- Tampa Vision Zero Projects and Speed Reduction Program
- Update on the Tampa International Airport Master Plan

**Meeting of the Bicycle/Pedestrian Advisory Committee (BPAC) on December 9**
The BPAC heard status reports on:
- Bicycle and Pedestrian Facilities Maintenance
- 2020 Construction Projects Highlights

**Meeting of the Livable Roadways Committee (LRC) on December 16**
The LRC heard status reports on:
- Tampa Vision Zero Projects and Speed Reduction Program
- Selmon PD&E Study Advanced Notification
- Update on the Tampa International Airport Master Plan

**Meeting of the Transportation Disadvantaged Committee Board (TDCB) on December 11**
The TDCB heard status reports on:
- UZURV/TBARTA Service and Innovation Grant Update
- TDSP Update Kickoff
- Sunshine Line Update
Throughout history, discrimination has been evident in community planning. Plan Hillsborough needs your help to understand how community planning has contributed to quality of life differences among Hillsborough County's diverse communities. Our goal is to reshape community planning to improve the lives of underserved people.

**Want to help plan for equity?**


Has being part of any of the following groups* affected your access to safe and healthy places to live, work, or play?

- **Women and the LGBTQ population** (protected by sex, gender & orientation)
- **People with physical, intellectual, developmental, and mental disabilities** (protected by disability)
- **African American, Latinx, Asian, Native American, and other racial and ethnic minority groups** (protected race, ethnicity, color & national origins)
- **Youth and older adults** (protected by age group)
- **Unemployed people and people with low and very-low income** (protected income levels)
- **People who speak English less than “very well”** (protected due to Limited English Proficiency)

*Groups protected under a variety of Federal laws.

For more information, contact:

Dayna Lazarus, Plan Hillsborough Nondiscrimination Plan Project Planner
Phone: (813) 582-7383
Email: LazarusD@plancom.org

Sign up to advise Plan Hillsborough's equity work and Nondiscrimination Plan at the project page link below.
A lo largo de la historia, la discriminación ha sido evidente en la planificación comunitaria. Necesitamos su ayuda para comprender cómo la planificación comunitaria ha contribuido a las diferencias en la calidad de vida entre las comunidades diversas del condado de Hillsborough. Nuestro objetivo es reorientar la planificación comunitaria para mejorar las vidas de las comunidades históricamente desfavorecidas.

¿Quieres ayudarnos a planificar para la equidad?

Tome la encuesta de alcance sobre la equidad: www.bit.ly/hcequity

¿El formar parte de alguno de los siguientes grupos* ha afectado su acceso a lugares seguros y saludables para vivir, trabajar o jugar?

Mujeres y la población LGBTQ (protegidos por sexo, género y orientación)

Personas discapacidades físicas, intelectuales, de desarrollo y mentales (protegidos por discapacidad)

Afroamericanos, Latinx, Asiáticos, Nativos Americanos y otros grupos raciales y étnicos minoritarios (raza, etnia, color y origen nacional protegidos)

Jóvenes y adultos mayores (protegidos por grupos de edad)

Personas desempleadas y personas con ingresos bajos y muy bajos (niveles de ingresos protegidos)

Personas que no hablan inglés "muy bien" (protegidos debido a su limitado dominio del inglés)

*Grupos protegidos por varias leyes federales.

Para más información, contacte:
Dayna Lazarus, Planificadora de Proyectos
Teléfono: (813) 582-7383
Email: LazarusD@plancom.org
Línea de Ayuda en Español: (813) 273-3774 x211

O visite la página del proyecto Plan Hillsborough para leer el Título VI de la Ley de Derechos Civiles y el Plan de No Discriminación enlazado abajo.

www.planhillsborough.org/title-vi-and-nondiscrimination-plan