Virtual Meeting of the Policy Committee
Tuesday, May 26, 2020, 9:00 a.m.

The County Center and Plan Hillsborough offices are closed to the public in response to the COVID-19 pandemic. Helpful hints for participating in this teleconference meeting are attached, and technical support during the meeting may be obtained by contacting Lionel Fuentes at (813) 273-3774 ext. 326.

To view presentations and participate from your computer, tablet or smartphone, go to: https://attendee.gotowebinar.com/register/9119049680651466766

Register in advance to receive your personalized link, which can be saved to your calendar.


Dial-in participants may refer to the agenda packet, presentations, and supplemental materials posted on the online meeting calendar.

Agenda

I. Call to Order, Pledge of Allegiance & Roll Call

II. Approval of Minutes – March 24, 2020 and October 22, 2019

III. Public Comment - 3 minutes per speaker, please

Public comments are welcome, and may be given in person at this virtual meeting, by logging into the website above and clicking the “raise hand” button. Staff will unmute you when the chair recognizes you. Comments may also be phoned in during the meeting by dialing 813-273-3774 ext. 600.

Comments may also be provided up to 5pm the day before the meeting:

- by leaving a voice message at (813) 273-3774 ext. 369
- by e-mail to mpo@plancom.org

Voice messages will be played aloud. Written comments will be read into the record if brief, and provided in full to the committee members.

IV. Action Items

A. Comments on Regional Transit Development Plan "Envision 2030" (TBARTA Representative and Rich Clarendon, MPO Staff)

B. Public Participation Measures of Effectiveness Report (Wanda West, MPO Staff)

C. Public Participation Plan Amendments (Wanda West, MPO Staff)
V. Status Reports

A. Hurricane Evacuation Analysis & Assumptions (Marshall Flynn, Tampa Bay Regional Planning Council)

B. Mobility after COVID 19: Will Telecommuting Be Our “New Normal”? (Peng Chen, USF School of Public Affairs)

VII. Old & New Business

VIII. Adjournment

IX. Addendum

A. Vision Zero Quarterly Report

B. Plant City Transit Master Plan Workshop Flyer

The full agenda packet is available on the MPO’s website, www.planhillsborough.org, or by calling (813) 272-5940.

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Persons needing interpreter services or accommodations for a disability in order to participate in this meeting, free of charge, are encouraged to contact Johnny Wong, 813-273-3774 x370 or wongj@plancom.org, three business days in advance of the meeting. Also, if you are only able to speak Spanish, please call the Spanish helpline at (813) 273-3774, ext. 211.

Si necesita servicios de traducción, el MPO ofrece por gratis. Para registrarse por estos servicios, por favor llame a Johnny Wong directamente al (813) 273-3774, ext. 370 con tres días antes, o wongj@plancom.org de cerro electronico. También, si sólo se puede hablar en español, por favor llame a la línea de ayuda en español al (813) 273-3774, ext. 211.

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If a person decides to appeal any decision made by the board, he or she will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.
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The MPO is requesting that everyone participate remotely to minimize risk of transmitting the coronavirus. Below are some helpful hints to guide your remote participation in the upcoming meeting.

- You can call by telephone to listen only, or you can follow the link provided and attend using the Go To Webinar online meeting site.

- **If you use the telephone**, you’ll need to follow along with a copy of the meeting agenda and materials sent via e-mail or made available on the MPO website (http://www.planhillsborough.org/metropolitan-planning-organization-mpo/) – see the list of “Upcoming Meetings and Events.”

  You can provide comments in advance of the meeting, by 5pm the day before the meeting, by:
  - leaving a voice message at (813) 273-3774 ext. 369
  - e-mail to mpo@plancom.org
  - visiting the event on the MPO Facebook page (board meetings only)

  Voice messages will be played aloud. Written comments will be read into the record if brief, and provided in full to the board or committee members.

- **If you use the Go To Webinar service**, you will be able to view the agenda and presentation materials on your screen, as they are discussed during the meeting. You will also be able to provide verbal or written comments while the meeting is going on, as described below.

- In either case, please leave your microphone muted when you are not speaking, to minimize background noise.

Getting Set Up:

- Much as you would arrive at our offices early for a meeting, please log-in or phone in 10 to 15 minutes before the meeting start time. This will give us a chance to assist participants that are having technical difficulties.

- Feel free to call us, e-mail us or text one of us if you need assistance. A technical support contact person and phone number is listed near the top of each virtual meeting agenda.

- When you start in the Go To Webinar environment, at the top of the screen is a drop-down menu that says “View everyone.” Change this to “View who’s talking” to automatically see whomever is speaking. Change it to “Hide webcams” to make the agenda and materials on the screen larger.

- You can also enlarge the screen size by moving your cursor to the right side of the screen and clicking the “+” button.
If you have trouble with your computer speakers or microphone, use your phone instead. Click the triangle next to the word “Audio” to see your choices. Do input the Audio PIN when prompted so we can unmute you!

Click this red arrow to expand or minimize your sidebar in Go To Webinar.

Click this “raise hand” button if you want to speak. The chair will recognize you at the appropriate time and staff will unmute you. If you have put yourself on mute as well, you will ALSO need to unmute yourself.

When the meeting begins:

Board and committee members, please wait to announce your attendance until the roll is called.

There will be an opportunity for members of the public to provide comments. Please click the “raise hand” button (illustrated above). When recognized and unmuted, announce yourself and adhere to the time limits. Members of the public may also ask questions to staff at any time during the meeting by typing them into Questions/Chat box (illustrated above, lower right of screen).

During discussion of agenda items, board and committee members are requested:

- Please signal to the Chair that you would like to speak by clicking the “raise hand” button (illustrated above).
• Please wait until the Chair calls on you to begin speaking.
• Please re-state your name at the beginning of your remarks, for the benefit of the recording secretary.
• You can also communicate with each other and with staff by typing questions and comments into chat window reserved for meeting organizers and panelists. This will become part of the meeting record. Staff will bring questions and comments raised in the chat window to the attention of the chair at an appropriate time during the meeting.
MARCH 24, 2020 - METROPOLITAN PLANNING ORGANIZATION WORKSHOP

The Metropolitan Planning Organization (MPO) and MPO Policy Committee (MPOPC), Hillsborough County, Florida, met in Workshop to discuss the Transportation Improvement Program (TIP) Priorities, scheduled for Tuesday, March 24, 2020, at 9:00 a.m., held electronically.

The following members were present telephonically:

Pat Kemp, Vice Chairman
Paul Anderson
Joseph Citro
Ken Hagan
Gina Evans for Joe Lopano
Rick Lott
Kimberly Overman
Mariella Smith (arrived at 9:08 a.m.)
Cindy Stuart
Luis Viera (arrived at 9:19 a.m.)
Joseph Waggoner (arrived at 9:08 a.m.)

The following members were absent:

Lesley Miller Jr., Chairman
Adam Harden
Guido Maniscalco
Michael Maurino
Andy Ross

Commissioner, Hillsborough County
Chief Executive Officer (CEO), Port
Tampa Bay
Councilman, City of Tampa (Tampa)
City Council
Commissioner, Hillsborough County
CEO, Hillsborough County Aviation
Authority
Mayor, City of Plant City
Commissioner, Hillsborough County
Hillsborough County School Board
Councilman, Tampa City Council
Tampa-Hillsborough Expressway
Authority (THEA)

I. CALL TO ORDER AND INTRODUCTIONS

Ms. Beth Alden, MPO Executive Director, called the meeting to order at 9:00 a.m., explained the meeting format, and called the roll.

II. PUBLIC COMMENT

Mr. Christopher Vela voiced concerns on TIP project recommendations and would forward the information to the MPO.
III. STATUS REPORTS

A. Earmarks in the State Budget

Mr. David Gwynn, Florida Department of Transportation (FDOT), expounded on the presentation. Vice Chairman Kemp requested the list of earmarked projects, expressed concern on environment facilities, cited impacts to transit agencies from funds earmarked for the Tampa Bay Area Regional Transit Authority (TBARTA), and observed potential gas tax/available funding challenges. Upon comments, Ms. Diane Salz, PC Legislative Affairs, continued the presentation. Ms. Alden inquired on earmarked requests being incorporated into the TIP list. Commissioner Overman cited a discussion on an informational workshop with the County Legislative Delegation regarding TIP projects.

B. 2020 Surtax Projects Overview

Ms. Alden deferred to Dr. Johnny Wong, MPO, who provided an overview.

C. TIP Priorities Fiscal Year (FY) 2022 through FY 2026

Ms. Sarah McKinley, MPO, elaborated on the item. Following remarks from Ms. Alden, Vice Chairman Kemp examined the Gibsonton/Interstate 275 rebuild costs and the priority of the listed projects, specifically with regard to HART. After engaging in conversation with Assistant County Administrator John Lyons, Public Works, and Ms. Alden on when the Board of County Commissioners would take action on the TIP priority list, Commissioner Smith questioned the priority list items not yet approved by the HART Board but submitted to the MPO, sought a copy of a letter from the HART CEO highlighting new project requests, and analyzed the TBARTA/Vanpool project, which Mr. Brian Pessaro and Ms. Cyndi Raskin, TBARTA, addressed. Discussion occurred on funding. Vice Chairman Kemp cited TBARTA lobbying expenditures. Commissioner Smith wanted clarification on the State Road 60 Project improvements, to which Mr. Justin Hall, FDOT, and Ms. Alden responded. Mayor Lott participated in dialogue with Ms. Alden and Mr. Edward McKinney, FDOT, on how the individual project lists would be compiled into an overall list and major/minor priority lists. Dialogue ensued on funding challenges/options. Mayor Lott inquired on process list prioritizations and repeated listing process questions. Vice Chairman Kemp requested the letter from the HART CEO.
D. Roundtable Discussion with Agency Representatives

1. Hillsborough County

Ms. Alden deferred to Mr. Lyons, who summarized the item.

2. Tampa

Mr. Stephen Benson, Tampa, touched the item.

3. HART Authority

Mr. Christopher Cochran, HART, reviewed the item.

4. Tampa-Hillsborough Expressway Authority (THEA)

Mr. Robert Frey, THEA, touched on the item.

5. TBARTA

Mr. Pessaro outlined the item.

6. Other agency representatives as available

Ms. Alden spoke on the item.

IV. OLD BUSINESS AND NEW BUSINESS

MPO operations during public health emergency

Ms. Alden supplied an update on MPO operations, the possibility of teleconferencing the April 2020 MPO regular meeting, and taking action during that meeting.

Other old or new business

None.
V. ADJOURNMENT

There being no further business, the meeting was adjourned at 10:59 a.m.

READ AND APPROVED: ____________________________

CHAIRMAN

ATTEST:
PAT FRANK, CLERK

By: ____________________________
   Deputy Clerk

jh
The Metropolitan Planning Organization (MPO) Policy Committee (MPOPC), Hillsborough County, Florida, met in Regular Meeting, scheduled for Tuesday, October 22, 2019, at 9:00 a.m., in the Plan Hillsborough Committee Room, 18th Floor, Frederick B. Karl County Center, Tampa, Florida.

The following members were present:

Pat Kemp, Chairman
Guido Maniscalco
Mariella Smith
Kimberly Overman (alternate) (arrived at 9:03 a.m.)

The following member was absent:

Cindy Stuart
Joseph Waggoner

I. CALL TO ORDER

Chairman Kemp called the meeting to order at 9:02 a.m. and led in the pledge of allegiance to the flag.

II. PUBLIC COMMENT - None.

III. APPROVAL OF MINUTES – AUGUST 27, 2019

Councilman Maniscalco moved to approve, seconded by Commissioner Smith, and carried four to zero. (Members Stuart and Waggoner were absent.)

IV. ACTION ITEMS

A. Florida Department of Transportation (FDOT) Tentative Work Program: Letter of Comment and Open House

Mr. Roger Roscoe, FDOT, gave a presentation. After Ms. Sarah McKinley, MPO, added remarks, Commissioner Smith inquired on the project list color coding/discrepancies, requested a copy of the master project list, and sought clarification on data shown to the Citizens Advisory Committee, a project map, the location of the open house, and the project descriptions. Commissioner Overman wanted information on Project 445494, did not favor repeatedly resurfacing roads as a long-term solution, and desired a map and urban corridor improvement updates. Subsequent to Chairman Kemp inquiring
on the deferred projects and lighting, Ms. Beth Alden, MPO Executive Director, remarked on the approval process and suggested allowing the public hearing and putting the letter of comment on the Consent Agenda. Chairman Kemp sought a motion to do what was described. Commissioner Overman moved that, seconded by Commissioner Smith, who asked about the tentative work program, when the draft would be presented, and commenting on the transportation improvement program (TIP) priorities. Commissioner Overman amended the motion to say that, while liking the idea of having the letter of comment, the item needed to be an agenda item. Chairman Kemp pondered an abbreviated item/map presentation that highlighted the project, to which Mr. Edward McKinney, FDOT, stated additional work would be needed. Dialogue ensued on the available information for a presentation, a staff-level review of update priorities, and information formats. Commissioner Smith seconded the motion, which carried four to zero. (Members Stuart and Waggoner were absent.)

V. STATUS REPORTS

A. Plan Hillsborough Strategic Plan: Implementation Status Update

Ms. Melissa Dickens, Planning Commission (PC), provided the presentation. Commissioner Overman considered if the plan would be updated after adoption and observed the members had not been updated, which Ms. Melissa Zornitta, PC Executive Director, addressed. Commissioner Smith inquired on the next steps, to which Mses. Dickens and Zornitta responded. Chairman Kemp opined on looking at transportation with land use, reducing single-vehicle use, increasing transportation options, building mixed-use communities, automated vehicle possibilities, and potential future challenges. Ms. Dickens noted ongoing efforts. On moving forward with a Comprehensive (Comp) Transportation Plan, Commissioner Overman wanted to see the full transit plan analysis included in the update. Ms. Zornitta added the Comp Plans had language for transit-oriented development.

B. Process for Updating TIP Priorities

Ms. McKinley expounded on the presentation. Following remarks from Chairman Kemp, Commissioner Overman asked if staff needed guidance. Upon dialogue, Commissioner Overman posed if the MPOPC was to have a workshop on the priority list with each agency involved.
Chairman Kemp suggested a policy where anything forwarded to the MPO come before the Board of County Commissioners (BOCC) first for approval. Senior Assistant County Attorney Cameron Clark added comments. Chairman Kemp advocated placing an item for a new policy for items forwarded to the MPO on a BOCC regular meeting agenda. Commissioner Overman proposed conferring with Ms. McKinley on when to submit the BOCC agenda item; Ms. McKinley estimated February to March 2020. Commissioner Smith pondered if projects from each jurisdiction originated from the legislative bodies/delegated authorities. Commissioner Overman clarified the letter of recommendation would request each of the legislative bodies review, by February 2020, the list of priorities that each of the administrations had presented for submittal to the MPO to the TIP and clarification on how that was being done. Commissioner Smith wanted confirmation from each legislative body either approving the projects or delegating authority elsewhere. Attorney Clark verified the request.

Subsequent to talks, Chairman Kemp sought a motion with regards to the letter. Commissioner Smith so moved, seconded by Commissioner Overman, and carried three to zero. (Councilman Maniscalco was out of the room; Members Stuart and Waggoner were absent.) Dialogue continued.

VI. OLD BUSINESS AND NEW BUSINESS

Temporary Relocation of Committee Meeting - December 10, 2019, 9:00 a.m. - Relocated to 26th Floor, Conference Rooms A and B

Ms. Alden highlighted the item.

VII. ADDENDUM

A. MPO Committee Reports

B. PC Design Awards: October 29, 2019

C. Gulf Coast Safe Streets Summit: November 14, 2019
VIII. ADJOURNMENT

There being no further business, the meeting was adjourned at 11:09 a.m.

READ AND APPROVED: ______________________________

CHAIRMAN

ATTEST:
PAT FRANK, CLERK

By: _______________________
Deputy Clerk

jh
Board & Committee Agenda Item

Agenda Item
Comments on Regional Transit Development Plan (Envision 2030)

Presenter
TBARTA Representative

Summary

As a Regional Transit Authority, TBARTA is charged with developing a Regional Transit Development Plan by July 1, 2020 (per TBARTA legislation) and updating the plan every five years thereafter. This plan, Envision 2030, is intended to serve as a strategic guide for TBARTA over the next 10 years and builds upon previous and ongoing regional transit planning efforts throughout Tampa Bay.

Today, five public agencies provide nearly all transit service within the region. With limited resources available, each agency must prioritize local transit services within their respective county. This leaves little funding to expand regional services that cross county lines or connect different systems. Today, TBARTA leads “Commute Tampa Bay,” a one-stop resource for information on available commuting options. Through commuter services, TBARTA currently operates 170 vanpools throughout the region. As it looks toward Envision 2030, TBARTA aims to expand its role by leading the development and implementation of a more robust and cohesive regional transit system. This will require significant collaboration with each of the five partner agencies.

Tampa Bay’s regional transit vision is a long-term endeavor that requires close coordination between TBARTA and our partners. As the Regional Transit Authority, TBARTA’s is responsible for leading regional projects and services as defined in Envision 2030. However, the vision network would be incomplete without the regionally significant local services and projects led by our partners throughout the region. TBARTA can further its value as a Regional Transit Authority by supporting partner agencies as they pursue funding and implement services that reinforce the regional vision.

*Envision 2030* includes three scenarios that represent progress within the next 10 years toward the regional transit vision. These are described on page 22 of the attached Executive Summary:

- **Status Quo Scenario** maintains TBARTA as it is today, assuming that TBARTA will continue to operate in the same manner as today based...
on revenues and costs planned over the next 10 years. The only new assumption is the need to complete annual progress reports and a major update of the Regional Transit Development Plan in five years as required.

- **Low Impact Scenario** assumes modest improvements to current regional services by redirecting some existing revenue sources to TBARTA. It builds on the Status Quo Scenario by assuming TBARTA becomes eligible for State Public Transit Block Grant funds after completing *Envision 2030*. It assumes TBARTA will receive formula funds based on the annual vanpool revenue miles and passenger trips it provides through Commute Tampa Bay as well as future regional express bus services, once operational. It also assumes TBARTA will begin operating three FDOT-funded regional express routes (PSTA Routes 100X – Downtown St. Petersburg to Downtown Tampa via I-275 and 300X – Largo to Tampa International Airport Express via I-275, as well as HART Route 275LX – Pasco to Tampa International Airport Express via I-275) and implement the highest-priority short-term regional transit needs: frequency improvements to Routes 100X and 300X. It also assumes that TBARTA will lead a needs study for regional Transportation Disadvantaged (TD) services and that, as determined through this study, some level of regional TD services will be provided over the next 10 years.

- **High Impact Scenario** represents the highest priority regional transit improvements that are feasible to implement within 10 years if funding is available. It builds on the Low-Impact Scenario by assuming an agreement with the five partner agencies to receive a small portion (10%) of the population component of the State Public Transit Block Grant formula funds and required local match portion. This revenue will be used to start funding the 10-year regional transit network or the highest priority projects balanced with geography and system connectivity. The majority of the improvements of the High-Impact scenario are unfunded.

The proposed plan has been released to the public for review and comment through June 1, 2020. It provides both a 10-year plan for regional transit service covering fiscal years 2021-2030, as well as a longer-term vision. *Envision 2030* information, including the *Executive Summary Draft* and *Regional Transit Development Plan Draft* can be found on the *Envision 2030 page* at TBARTA.com, along with a form to submit comments.

**Recommended Action**

Review and forward committee comments to the MPO Board

**Prepared By**

Rich Clarendon, AICP

**Attachments**

- Presentation Slides
- *Envision 2030 Executive Summary (DRAFT)*
- *Regional Transit Development Plan Draft*
Board & Committee Agenda Item

**Agenda Item**

**Presenter**
Wanda West, MPO staff

**Summary**
Engaging the public is critical to the MPO’s success. Working with the community ensures MPO plans and products better reflect the public’s values and preferences. The Public Participation Plan (PPP) helps balance the professional and technical expertise brought to projects with the community’s input, and also helps the MPO gain the broad support needed to ensure that transportation plans and programs are implemented.

The PPP describes the MPO’s strategies and techniques to inform and engage the public in transportation planning issues, with the purpose of maximizing participation and effectiveness. At least once every two years, the MPO reviews its public participation efforts, using “measures of effectiveness” that fall into the following categories:

- Visibility & Productivity
- Participation Opportunities
- Public Interest & Feedback
- Input Results

The report reviews the MPO’s public engagement efforts during 2018 and 2019. Recommendations produced in this review will lead to amendments of the PPP and set the stage for engaging the public in the update of the Transportation Improvement Program (TIP) and 2045 Long Range Transportation Plan (LRTP).

**Recommended Action**

**Prepared By**
Wanda West, MPO staff

**Attachments**
Board & Committee Agenda Item

Agenda Item
2020 Public Participation Plan Amendments

Presenter
Wanda West, MPO staff

Summary
Public participation is essential to good transportation policies, programs and projects. Without meaningful public involvement, there is a risk of making poor decisions or decisions that have unintended negative consequences. More than an agency requirement and more than a means of fulfilling a statutory obligation, meaningful public participation is central to good decision-making. The MPO is responsible for actively involving all affected parties in an open, cooperative and collaborative process that provides meaningful opportunities to influence transportation decisions. The MPO’s strategies for accomplishing this are documented in its Public Participation Plan (PPP).

Since 2006, an updated or amended PPP is being produced at least once every two years. For 2020, MPO staff is proposing an amendment to the PPP to recognize minor updates to tools and added strategies for continuing public engagement efforts during public engagement in emergency situations.

The draft PPP will be advertised for a 45-day review period prior to action by the MPO at its June 30th public hearing.

Recommended Action
Approve the 2020 amendments to the Public Participation Plan

Prepared By
Wanda West, MPO staff

Attachments
2020 Public Participation Plan Draft
Board & Committee Agenda Item

Agenda Item

Hurricane Evacuation Level of Service (LOS) and Analysis Assumptions

Presenter(s)

Marshall Flynn, Tampa Bay Regional Planning Council

Summary

The Statewide Regional Evacuation Study for the Tampa Bay Region was developed by the Florida Division of Emergency Management, Division of Community Planning (now Department of Economic Opportunity) and Department of Transportation in coordination with the Tampa Bay Regional Planning Council. This report estimates the size of the region’s population to be evacuated, evacuation clearance times, and demand for public shelters. The study was released in 2010, and covers Hillsborough, Manatee, Pasco, and Pinellas Counties and their municipalities. The transportation section of the report was updated in 2017.

According to the study, Hillsborough County does not meet its adopted level of service for hurricane evacuation. Mr. Flynn, TBRPC Director of Information Systems & GIS, will provide an overview of the study’s transportation analysis, and discuss regional evacuation studies in Florida and how they derive evacuation clearance times and shelter analysis using the Transportation Interface for Modeling Evacuations (TIME).

This presentation has been scheduled in response to previous requests from Policy Committee members for information about reducing demand on roads by providing more shelter-in-place and shelter-nearby capacity in evacuation conditions. The topic has been selected for further investigation and analysis by the MPO in FY 21 - FY 22.

Recommended Action

For information only

Prepared By

Allison Yeh, AICP, LEED GA

Attachment

The study can be found at [http://www.tbrpc.org/regional-evacuation-study/](http://www.tbrpc.org/regional-evacuation-study/)
Board & Committee Agenda Item

Agenda Item

Mobility After COVID 19: Will Telecommuting be our “New Normal”?

Presenter(s)

Dr. Peng Chen, University of South Florida School of Public Affairs

Summary

Stay at home orders were in place in Hillsborough County for nearly two months and roads were, as expected, not congested during that time. According to the Google COVID-19 Community Mobility Reports, mobility changes related to retail and recreation, grocery and pharmacy, parks, transit stations, workplaces, and residential were -57%, -33%, -70%, -70%, -45%, and +15%, respectively. Only mobility in neighborhoods increased, and that, slightly.

A silver lining emerging from the pandemic is the successful execution of teleworking and teleconferencing, to maintain continuity of operations, for both the public and private sectors. Workers are developing a level of comfort and expertise with various online meeting platforms and collaborating in front of their computer screens.

As the economy recovers, the habit of working from home can be encouraged for certain types of jobs, if the performance is not impacted by telecommuting and teleconferencing. This may be one of the tools to improve air quality, noise pollution, and other health impacts.

Recommended Action

For information only

Prepared By

Allison Yeh, AICP, LEED GA

Attachment

Dr. Chen’s discussion on this topic – and others from faculty from the Department of Urban Planning at USF’s School of Public Affairs – can be found at:

https://www.usf.edu/arts-sciences/departments/public-affairs/blog/feed.aspx