



Hillsborough MPO

Metropolitan Planning for Transportation

Meeting of the School Transportation Working Group

Wednesday, April 27, 2016, 3:00 PM

601 E. Kennedy Blvd., 26th Floor, Conference Rooms A & B

Commissioner Lesley "Les" Miller, Jr.
Hillsborough County
MPO Chairman

Councilman Harry Cohen
City of Tampa
MPO Vice Chairman

Paul Anderson
Tampa Port Authority

Commissioner Kevin Beckner
Hillsborough County

Wallace Bowers
HART

Mayor Frank Chillura
Temple Terrace

Trent Green
The Planning Commission

Commissioner Ken Hagan
Hillsborough County

Joe Lopano
Hillsborough Co. Aviation Authority

Mayor Rick A. Lott
City of Plant City

Councilman Guido Maniscalco
City of Tampa

Councilwoman Lisa Montelione
City of Tampa

Commissioner Sandra Murman
Hillsborough County

Cindy Stuart
Hillsborough County School Board

Joseph Waggoner
Expressway Authority

Commissioner Stacy R. White
Hillsborough County

Beth Alden, AICP
Executive Director

I. Call To Order

II. Public Comment (*3 minutes per speaker, please*)

III. Who and what is the MPO School Transportation Working Group? (Cindy Stuart, Chair)

A. [Review MPO Approved Proposal](#)

B. [Confirm Participant List \(Draft Roster\)](#)

IV. Committee Structure (Lisa Silva, MPO Staff)

A. Confirm Proposed Meeting Date, Time, and Location

1. 4th Wednesday, 3 PM, County Center (exceptions Nov., Summer Schedule)

2. [Annual Calendar Link](#)

B. [Decision Making Process \(Consensus\)](#)

V. Introductions (Round Robin)

VI. Overview of Issues in Context/Magnitude (Lorraine Duffy-Suarez, School District Manager of Growth Management and Planning)

VII. Prioritization of Issues (Lisa Silva, MPO Staff). *This discussion will be interactive. Please bring your cell phone, tablet, or other mobile device.*

VIII. Old Business & New Business

A. Next Meeting: May 25, 2016, 3 PM

IX. Adjournment



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X. Addendum

The full agenda packet is available on the MPO's website, www.planhillsborough.org, or by calling (813) 272-5940.

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School Transportation Committee

Hillsborough County is the 8th largest school district in the nation, the county's largest employer with more than 26,000 employees, and each day transports almost 90,000 students to and from school. Close collaboration between schools and transportation is important in Hillsborough County. In 2015, the Hillsborough MPO added a Hillsborough County School Board member as a voting member of the MPO, to enhance the lines of communication.

Coordination is needed on many levels in addition to the boards. Interagency partnerships are vital for problem-solving on a host of topics, from traffic circulation to walk/bike safety to school-pools and transit. A regular, periodic meeting of transportation-focused professionals representing local governments, transit agencies, public safety organizations, and several functional groups within the School District would be beneficial, and does not currently exist. The Hillsborough MPO, which provides transportation coordination and long-range planning for many of these organizations already, is a logical host for such a group.

The MPO By-Laws allow the Chair to "Establish such ad hoc committees as the Chair may deem necessary and appoint their members and chairs." Such committees are to have a specific task identified by the MPO Chair; a committee chair who is a MPO Board member; and an expiration date. On February 2, 2016, the Chair created the School Transportation Committee based on the following proposal.

- 1) **Who should be on a School Transportation Committee?**
 - School District staff representing the superintendent and representing functional groups responsible for transportation, security, safety, curriculum, planning, charter schools, and administration
 - Transportation and Traffic Operations directors (or designees) of Hillsborough County, Plant City, Tampa and Temple Terrace
 - FDOT District 7 Safety Engineer and Safe Routes to Schools program manager
 - Local government development services staff
 - Planning Commission staff
 - HART Planning and Travel Training staff
 - TBARTA School-Pool program manager
 - CUTR WalkWise and Walking Schoolbus/ Biketrain program managers
 - Law enforcement departments, including managers of programs for crossing guards and school resource officers
 - St. Joseph and All Children's Hospital walk/bike safety education trainers
 - Children's Board

- Health Department
 - Hillsborough County Council of PTA/PTSA
 - Representatives from the School District's Citizen Advisory Committee and Principals' Council
- 2) **Who should Chair?** - The logical choice is the School Board representative on the MPO Board.
 - 3) **Where should committee meet?** - The MPO office is available, or the School District office could host.
 - 4) **When should this committee meet?** – With the great number of topics and geographic locations needing attention, monthly meetings for the first year are recommended. After a year, the schedule could be reevaluated and/or the topics referred to another group or groups, such as the MPO's Livable Roadways Committee or Technical Advisory Committee, FDOT's Community Traffic Safety Team, and/or the School District's Development Review Committee.
 - 5) **What issues should this committee discuss?**

Traffic circulation
 Enforcement of traffic laws
 Traffic safety audits at schools
 Possible need for legislation to allow speed zones at high schools
 Safe Routes to Schools program candidate projects
 School crossing guards, needs and opportunities
 Charter & Magnet Schools' transportation needs and siting issues
 High cost of school busing, and potential alternatives
 HART bus routes and times in comparison to student needs
 Walking School Bus or Bicycle Train expansion opportunities
 Ride Share and School-Pool expansion opportunities
 Joint use of shared facilities relating to transportation
 Site planning process for new schools and development review checklist(s)
 Other needs identified through the School Principals Council, School District Citizen Advisory Committee, or the Student Alliance

- 6) **Who would be responsible for minutes, and agenda?** - MPO staff
- 7) **Who would provide funding support for committee-identified needs (supplies, technical analyses, etc.)?** - MPO, as part of its adopted Unified Planning Work Program

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March 24, 2016 DRAFT

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2016 SCHEDULE OF MONTHLY MEETINGS

	MPO 9:00 AM	CAC 9:00 AM	TAC 1:30 PM	POLICY 9:00 AM	BPAC 5:30 PM	LRC 9:00 AM	ITS 1:30 PM	TDCB 9:30 AM	TMA 9:00 AM	CCC 9:30 AM	STWG 3:00 PM
Jan.	5	20	11	26	13	20	14				
Feb.	2	17	15	23	10	17		26	5		
March	1	9	21	29	9	16					
April	5	13	18	26	13	20	14	21 @6PM	8		27
May	3	11	16	24	11	18					25
June	22 @ 6PM	8 (or recess)	20	28 (or recess)	8	15		24	3		29
July	5 (or recess)	13	18	26	13	20	14			15@ 10AM	27
Aug.	2	10	15	30	10	17		19			24
Sept.	6 @ 6PM	14	19	27	14	21			2		28
Oct.	4	12	17	25	12	19	13	28			26
Nov.	1	9	21	29	9	16			4 (or recess)		30
Dec.	6	14@ 1:15 PM		20 (or recess)	14 @ 5:30 PM			9		2@11AM	
Meeting Location	a	b	b	b	b	b	b	b	c	d	e

BPAC	Metropolitan Planning Organization's Bicycle-Pedestrian Advisory Committee
CAC	Metropolitan Planning Organization's Citizens Advisory Committee
CCC	TBARTA MPO Chairs Coordinating Committee (VARIOUS LOCATIONS)
ITS	Metropolitan Planning Organization's Intelligent Transportation Systems Committee
MPO	Metropolitan Planning Organization
POLICY	Metropolitan Planning Organization's Policy Committee
TAC	Metropolitan Planning Organization's Technical Advisory Committee
TDCB	Metropolitan Planning Organization's Transportation Disadvantaged Coordinating Board
LRC	Livable Roadways Committee
TMA	Tampa Bay Transportation Management Area Leadership Group
STWG	School Transportation Working Group
a	BOCC Chambers, County Center, 601 East Kennedy Blvd., 2nd Floor
b	Plan Hillsborough Committee Room County Center, 601 East Kennedy Blvd., 18th Floor
c	Call 272-5940 ext. 327 or see www.planhillsborough.org for meeting locations
d	Call (813) 272-5940 ext. 327 or see www.tbarta.com for meeting locations
e	26 th Floor, Rooms A&B, County Center Building, 601 E. Kennedy Blvd.,

Consensus - General or widespread agreement among all members of a group or committee.

The School Transportation Working Group (STWG) will use consensus-building techniques to bridge the gap between different perspectives on the issues. The consensus-building process involves stakeholders working toward agreements that meet their own needs and interests as well as those of other stakeholders. The process recognizes that not all decisions will satisfy everyone.

Consensus is developed over the course of the project(s). The goal is to find solutions that participants in the process accept because they feel that all views have been heard and considered in a fair process.

In decision-making for the community plan project, ask the STWG to share, clarify, and distinguish concerns; educate one another on the issues; develop alternatives; and support mutually agreeable recommendations. The conclusion of the consensus-building process is achieved when participants are able to say:

CONSENSUS

“Others understand my point of view.”

“I understand others points of view.”

“Preferred or not, I support that decisions were derived openly and fairly and/or are the best solution at this time.”



Hillsborough MPO

Metropolitan Planning for Transportation

School Transportation Working Group

Wednesday, April 27, 2016

Introduction, Role Responsibility, Interests/Issues Form

A. What agency or group do you represent?

B. What is your role/responsibility?

C. What school/transportation interests or concerns does your agency/group have?



Please submit completed forms, by Monday, April 25, 2016 to:

Lisa Silva, silval@plancom.org, or fax 813-301-7172